



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences
Recognised by Dental Council of India and Govt of India
Manassery P.O, Mulkam, Kozhikode 673602, Kerala
Phone : (0495)2292002, 2292004, Fax (0495)2294726
E-mail: dental@kmct.edu.in www.kmct.edu.in

MINUTES OF MEETING

Name of Meeting

IQAC Meeting

Date: 28/06/2016

Venue: Principal's office

DETAILS OF TEAM MEMBERS

Members present

S.NO	FACULTY NAME	DESIGNATION
1.	Dr Pradeep Kumar	Principal
2.	Dr. Aysha Nazreen	Director
3.	Mr Salim	Administrative Officer
4.	Mrs Sujatha S	Administrative Officer
5.	Dr Ramesh Kumar M	Professor & HOD
6.	Dr Manoj	General practitioner
7.	Dr Santhosh VC	NAAC co ordinator
8.	Dr Manoj Vengal	Professor
9.	Dr Sameera G Nath	Reader
10.	Dr Amith Adyanthaya	Reader

Members absent

1. Dr Akhilesh – Alumni
2. Dr Sridhar – External member



DR. MANOJ KUMAR. K.P
Principal
KMCT Dental College
Manassery, Mulkam



KMCT

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AGENDAS OF THE MEETING

1. Approval of minutes of IQAC meeting held on 28/12/2015
2. To address the general as well as department wise deficiency, and thereby improving the overall quality of each department of KMCT dental college with respect to patient management, housekeeping, academic by initiating more various activities after feedback analysis.
 1. Faculty Development Programs
 2. Professional development programs
 3. Certificate courses
 4. Value Added courses
 5. Soft Skills Development
 6. Language and communication skills development
 7. Human value Development program
 8. Employability skills development program
3. Any other matter with permission of the Chair.

PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. Discuss and decided to conduct the various programs benefitting students, interns and staffs.




DR. MANOJ KUMAR. K.P
Principal
KMCT Dental College
Manassery, Mukkam



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RESOLUTION – Dr Manoj Vengal shall coordinate the few activities above mentioned and initiate various programs.

None

- The meeting ended with the thanks to Chair
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of Sept 2016.

Case

.....
Prof. Dr PRADEEP KUMAR
IQAC chairman

Amith

.....
DR. AMITH ADYANTHAYA
IQAC co-coordinator

Copy to

1. Director
2. Vice Principal
3. All HODs
4. Administrative office



Manoj

DR. MANOJ KUMAR. K.P
Principal
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MINUTES OF MEETING

Name of Meeting IQAC Meeting
Date: 27/09/2016 **Venue:** Principal's office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

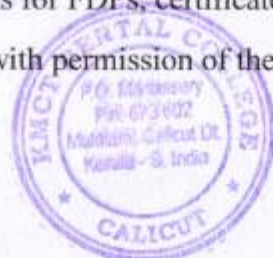
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5.	Dr Ramesh Kumar M	Professor & HOD
6.	Dr Manoj	General practitioner
7.	Dr Nizaro Siyo	Vice Principal
8.	Dr Santhosh VC	NAAC co ordinator
9.	Dr Manoj Vengal	Professor
10.	Dr Amith Adyanthaya	Reader

MEMBERS ABSENT

1. Dr Sameera G Nath - Reader

AGENDAS

1. Approval of minutes of IQAC meeting held on 28/06/2016
2. To initiate various NSS activities.
3. Setting up of norms for FDPs, certificate courses and value added programs.
4. Any other matter with permission of the Chair.



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Proceedings

1. The meeting began with the principal welcoming the attendees.
2. To initiate and organise various activities like green protocol campaign, celebration of international yoga day, tobacco awareness program and world environmental day.

Resolution

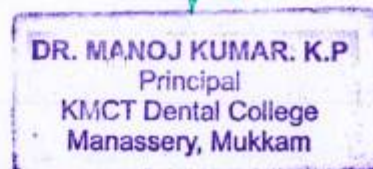
1. Department of PHD was given the responsibility of organising these programs.
 2. All the HODs were given the responsibility setting up the norms for FDPs value added program and initiate the same.
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of Dec 2016.

Prof. Dr Pradeep Kumar
IQAC chairman

DR. AMITH ADYANTHAYA
IQAC co-ordinator

Copy to

1. Director
2. Vice Principal
3. All HODs
4. Administrative office



MINUTES OF MEETING

Name of Meeting IQAC Meeting
Date: 27/12/2016 **Venue:** Principal's office

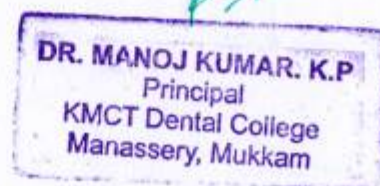
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Members present

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5.	Dr Ramesh Kumar M	Professor & HOD
6.	Dr Manoj	General practitioner
7.	Dr Nizaro Siyo	Vice Principal
8.	Dr Manoj Vengal	Professor
9.	Dr Sameera G Nath	Reader

Members absent

Dr Santhosh VC – Professor





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AGENDAS OF THE MEETING

1. Evaluation of actions taken with regards to previous IQAC meeting agendas
2. To analyse feedback on various FDPs, PDP, and value added courses soft skill development.
3. Any other matter with permission of the Chair.

PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. Feedback analysis was done and the resolution was passed minimum of one program each year should be organized for FDPs, PDP, value added courses and soft skill development.

RESOLUTION

1. Department HODs were informed on same and to initiate the programs accordingly.
 2. The proposed date for the next IQAC meeting is 28/3/2017
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of March 2017.

Ccc

Prof. Dr Pradeep Kumar

IQAC chairman

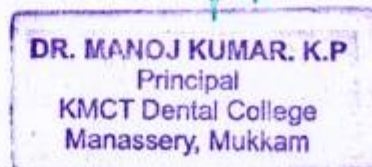
Am 12-5

DR. AMITH ADYANTHAYA

IQAC coordinator

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MINUTES OF MEETING

Name of Meeting

IQAC Meeting

Date: 28/3/2017

Venue: Principal's office

DETAILS OF TEAM MEMBERS

Members present

S.NO	FACULTY NAME	DESIGNATION
1.	Dr Pradeep Kumar C	Principal
2.	Dr. Aysha Nazreen	Director
3.	Mr Salim	Administrative Officer
4.	Mrs Sujatha S	Administrative Officer
5.	Dr Ramesh Kumar M	Professor & HOD
6.	Dr Manoj	General practitioner
7.	Dr Nizaro Siyo	Vice Principal
8.	Dr Amith Adyanthaya	Reader
9.	Dr Santhosh VC	NAAC co ordinator
10.	Dr Binu Purushothaman	Professor
11.	Dr Sameera G Nath	Reader

Members absent

1. Dr Manoj Vengal - Professor

AGENDAS OF THE MEETING

1. Review of minutes of previous meeting.
2. Framing of research policies for promoting research culture in the institution.
3. Improving the use of ICT in teaching evaluation and administration process.
4. Any other matter with permission of the Chair.



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PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.

- Followed by his presentation on objectives of research to inculcate the research culture in the institution. Further emphasis on strengthening the same.

2. IQAC coordinator was of the opinion that academic policies are need to be revised and related activities to promote research in the institution.

3. After taking rigorous review of existing teaching module and the feedback from the students it is decided that the institution has to go for more advanced teaching modules enabling the ICT.

RESOLUTION – Dr Santhosh shall coordinate the few tasks in above mentioned and initiate various advanced academic program.

- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of June 2017

ccc

Prof. Dr PRADEEP KUMAR

IQAC chairman

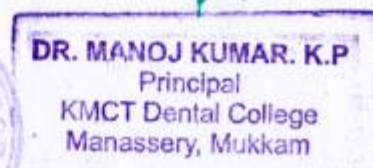
Amith

Dr AMITH ADYANTHAYA

IQAC co-ordinator

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MINUTES OF MEETING

Name of Meeting

IQAC Meeting

Date: 27/6/2017

Venue: Principal's office

DETAILS OF TEAM MEMBERS

Members present

S.NO	FACULTY NAME	DESIGNATION
1.	Dr Pradeep Kumar C	Principal
2.	Dr. Aysha Nazreen	Director
3.	Mr Salim	Administratve Officer
4.	Mrs Sujatha S	Administratve Officer
5.	Dr Ramesh Kumar M	Professor & HOD
6.	Dr Amith Adyanthaya	Reader
7.	Dr Binu Purushothaman	Professor
8.	Dr Manoj	General practitioner
9.	Dr Santhosh VC	NAAC co ordinator
10.	Dr Manoj Vengal	Professor
11.	Dr Auswaf Ahasan	Professor & HOD
12.	Dr Sameera G Nath	Reader

Members absent

1. Dr Nizaro Siyo Vice Principal



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AGENDAS OF THE MEETING

1. Review of the minutes of previous meeting and subsequent action taken.
2. Electronic Medical record maintenance.
3. Hepatitis B vaccination for students.
4. Any other matter with permission of the chair.


PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. Proceedings of the previous meeting were discussed with getting the approval for the management upgrading the various teaching modules enabling the ICT.
3. The Hepatitis B vaccination was made compulsory for any student who is entering clinical posting is to be instigated for the first BDS students and reinforce among all batches of students.
 - Chairperson and IQAC coordinator and all members supported the view and opened that the statistics on the current vaccination status of all students should be monitored and a report should be send to the head office for necessary actions to be implemented with immediate effect.
4. Chairperson suggested the implementation of electronic record maintenance system and all committee members approved it unanimously.

RESOLUTIONS

- Dr Auswaf was appointed as the coordinator for the EMR implementation.




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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of March 2020

C.K.K.

Prof. Dr PRADEEP KUMAR

IQAC chairman

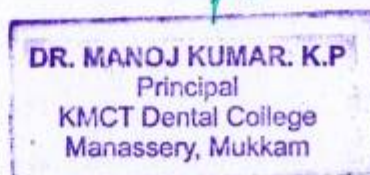
Amith

DR. AMITH ADYANTHAYA

IQAC co-ordinator

Copy to Principal

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MINUTES OF MEETING

Name of Meeting

IQAC Meeting

Date: 26/9/2017

Venue: Principal's office

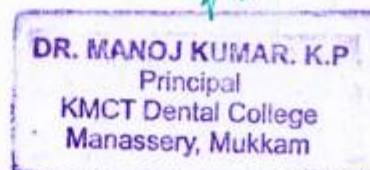
DETAILS OF TEAM MEMBERS

Members absent

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6.	Dr Manoj	General practitioner
7.	Dr Amith Adyanthaya	Reader
8.	Dr Santhosh VC	NAAC co ordinator
9.	Dr Manoj Vengal	Professor
10.	Dr Binu Purushothaman	Professor
11.	Dr Sameera G Nath	Reader

Members absent

1. Dr Nizaro Siyo - Vice Principal





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AGENDAS OF THE MEETING

1. Review of minutes of previous meeting.
2. Strengthening of anti-ragging squad from the academic year 2017-2018
3. To initiate Monitoring cell for fresher's 2017-2018
4. Feedback from the current academic year 2017-2018.
5. Any other matter with permission of the Chair.

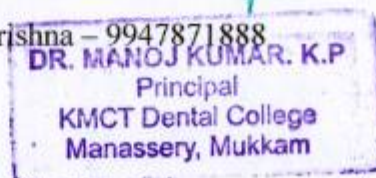
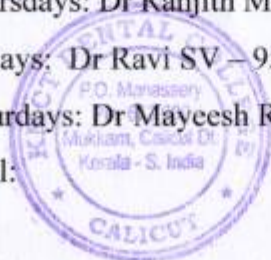
PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. Proceedings of the previous meeting was discussed with getting the approval from the management for installation of EMR.
3. Report on Hepatitis B vaccination was gathered and vaccination camp was organized under PHD department for unvaccinated students.
4. As per the directives of Hon'ble Supreme Court of India, UGC, Govt. of India and KUHS, anti-ragging squad for the academic year 2017-2018 was formulated constituting chairman, vice chairman and members. This shall work under the overall guidance of the anti-ragging committee.

I. College building, Canteen, Campus overall:

- Mondays: Dr Ranjith M – 9497647636
- Tuesdays: Dr Ravi SV – 9539351676
- Wednesdays: Dr Mayeesh Radhakrishna – 9947871888
- Thursdays: Dr Ranjith M – 9497647636
- Fridays: Dr Ravi SV – 9539351676
- Saturdays: Dr Mayeesh Radhakrishna – 9947871888

II. Boys Hostel:





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- Dr Vijayakumar Depesh – 9894389061

III. Girls Hostel:

Dr Varsha Rajeev – 9844165652

2. As per the directives of Hon'ble supreme court of India, UGC, Govt. of India and KUHS, monitoring cell for fresher's for the academic year 2017-2018 was formulated constituting Dr Mayeesh a staff in charge and a senior staff in charge for every 20 students.

- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of Dec 2017.

Prof. Dr PRADEEP KUMAR

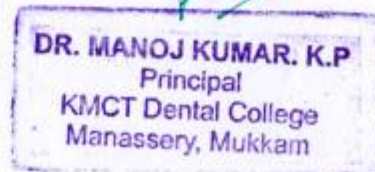
IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
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4. Administrative office





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MINUTES OF MEETING

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7.	Dr Nizaro Siyo	Vice Principal
8.	Dr Santhosh VC	NAAC co ordinator
9.	Dr Manoj Vengal	Professor
10.	Dr Binu Purushothaman	Professor
11.	Dr Sameera G Nath	Reader

Members absent

Mrs Sujatha S - Administrative Officer




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AGENDAS OF THE MEETING

1. Review of the minutes of previous meeting and subsequent action taken.
2. Upgradation of central library with more current journals and textbooks.
3. Planning of NSS activities.
4. Any other matter with permission of the Chair.

PROCEEDINGS

1. The meeting began with the principal welcoming the attendees and express his opinion on smooth functioning of anti-ragging and students monitoring cells.
2. Dr Manoj Vengal was appointed to verify and upgrade various journals and textbooks in the central library and do the needful by subscribing new journals through various e – journal platforms.
- Updation of central library with recent bound volumes of all speciality journals was put forth by the chairman. He also commented that fresh list of speciality books should be updated and collected by the librarian, hence a consolidated list of essential journals and books be made available.
3. Chairperson had decided to conduct more NSS activities in the future namely tree plantations, blood donation camp and road safety programs on the basis of suggestions from all committee members.




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RESOLUTION

- DR Arun Paul from the department of PhD was appointed as chief coordinator for the various NSS activities.
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of March 2018.

.....
Prof. Dr PRADEEP KUMAR
IQAC chairman

.....
Dr AMITH ADYANTHAYA
IQAC co-ordinator

Copy to Principal

1. Director
2. Vice Principal
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4. Administrative office



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MINUTES OF MEETING

Name of Meeting

IQAC Meeting

Date: 27/03/2018

Venue: Principal's office

DETAILS OF TEAM MEMBERS

MEMBER PRESENT

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8.	Dr Santhosh VC	NAAC co ordinator
9.	Dr Manoj Vengal	Professor
10.	Dr Binu Purushothaman	Professor
11.	Dr Sameera G Nath	Reader
12.	Dr Akhilesh	Alumni representative
13.	Dr Sudheer	External expert

MEMBERS ABSENT

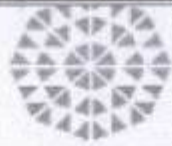
1. Dr Ramesh Kumar M – HOD

AGENDAS OF THE MEETING

1. Review of the minutes of previous meeting and subsequent action taken.
2. To initiate center of excellence in all departments.
3. To strengthen green initiative and waste management program.
4. Any other matter with permission of the Chair.



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Principal
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PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. Detailed report and placement of order for new issues in the central library was scrutinized by the chairperson.
3. It was proposed by chairman and seconded by committee members to constitute the centre of excellence in which could facilitate leadership, best practises, research support and training activities for the students as well for the faculties.

RESOLUTION

- All the HODs were suggested to establish and initiates a centre of excellence in their respective departments.
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of JUNE 2018.

.....
Dr Manoj Kumar K P

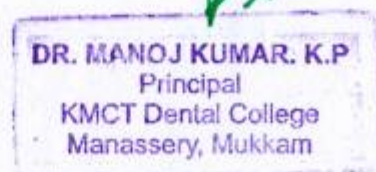
IQAC chairman

.....
Dr Amith Adyanthaya

IQAC co-ordinator

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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date: 26/6/2018	Venue: Principal's office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION
1.	Dr Manoj Kumar K P	Principal
2.	Dr. Aysha Nazreen	Director
3.	Mrs Sujatha S	Administrative Officer
4.	Dr Ramesh Kumar M	Professor & HOD
5.	Dr Manoj	General practitioner
6.	Dr Nizaro Siyo	Vice Principal
7.	Dr Amith Adyanthaya	Professor
8.	Dr Santhosh VC	NAAC co ordinator
9.	Dr Manoj Vengal	Professor
10.	Dr Binu Purushothaman	Professor
11.	Dr Sameera G Nath	Reader

MEMBERS ABSENT

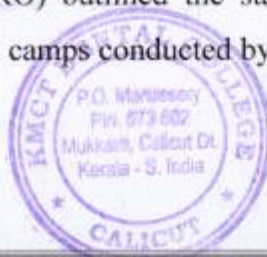
1. Mr Salim - Administrative Officer

AGENDAS OF THE MEETING

1. Review of the minutes of previous meeting and subsequent action taken.
2. To enhance various students outreach programs.
3. Any other matter with permission of the Chair.

PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. Mr. Salim (PRO) outlined the status of dental camps since 2015. Principal briefed the statistics of dental camps conducted by KMCT Dental College in the last year.



DR. MANOJ KUMAR. K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT

DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences
Recognised by Dental Council of India and Govt of India
Manassery P.O, Mukkam, Kozhikode 673602, Kerala
Phone : (0495)2292002, 2292004, Fax (0495)2294726
E-mail: dental@kmct.edu.in www.kmct.edu.in

- The number of patients being referred from the camps and the need for increasing the the number and quality of camps was emphasized. Post graduate student from all departments 2 in number will be posted for dental camps. One senior lecturer will also accompany them. Suggestion came from the members for the opinion of a Fast Track treatment clinic exclusively for the camp referred patients.
- Dr Dhanya Muraleedharan suggested increasing the number of dental camps and conducting a one-week dental and oral disease awareness exhibition for the public under the supervision of PHD department by inviting the neighboring institutions and organizations.

RESOLUTION

- Periodic evaluations of the dental camp status will be reviewed oftenly.
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

Dr Manoj Kumar K P

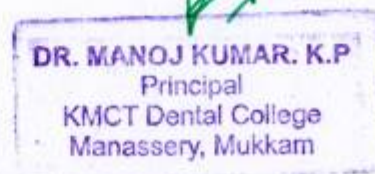
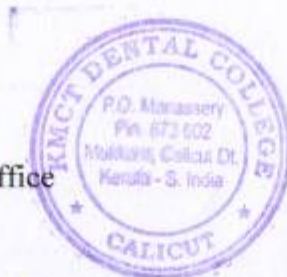
IQAC chairman

Dr Amith Adyanthaya

IQAC co-ordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office





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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date: 23-10- 2018	Venue: Principal's office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION
1.	Dr Manoj Kumar K P	Principal
2.	Dr. Aysha Nazreen	Director
3.	Mrs Sujatha S	Administrative Officer
4.	Dr Ramesh Kumar M	Professor & HOD
5.	Mr Salim	Administrative Officer
6.	Dr Manoj	General practitioner
7.	Dr Nizaro Siyo	Vice Principal
8.	Dr Amith Adyanthaya	Professor
9.	Dr Santhosh VC	NAAC co ordinator
10.	Dr Binu Purushothaman	Professor
11.	Dr Sameera G Nath	Reader

MEMBERS ABSENT

1. Dr Manoj Vengal - Professor



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AGENDAS OF THE MEETING

1. Review of the minutes of previous meeting and subsequent action taken.
2. Attendance evaluation and scheduling.
3. Centralized paper evaluation
4. Scrutinize the leave application.
5. To conduct Certificate/value added /inter disciplinary programs.
6. Any other matter with permission of the Chair.

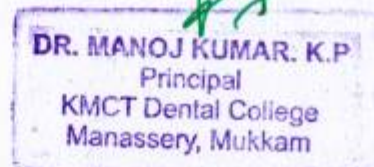
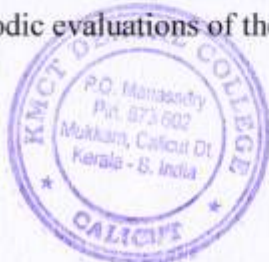
PROCEEDINGS

1. The meeting began with the principal welcoming the attendees.
2. It was decided to evaluate the attendance every month and shall inform the students and parents about the shortages if any, so that they can rectify the same before university exams.
3. All HODs shall display the monthly attendance of students in notice board.
4. Monthly report and monthly schedule shall be send to the office and the principal before first of every month.
5. Paper valuation of each ug and pg internal exam shall be completed and shall send the report to the office within 15 days of conduct of exams.
6. HOD shall scrutinize the leave application submitted by students. If found acceptable shall forwarded to principal.

It has been decided to conduct 4 certificate courses and value added course.

RESOLUTION

- To conduct more community awareness programs.
- Periodic evaluations of the dental camp status will be reviewed often.





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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

.....

Dr Manoj Kumar K P

IQAC chairman

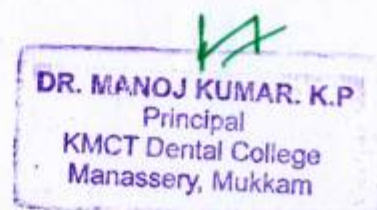
.....

Dr Amith Adyanthaya

IQAC co-ordinator

Copy to Principal

1. Director
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4. Administrative office.





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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date:19-02-2019	Venue: principal office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR HARISH KUMAR VV	HOD
6.	DR MANOJ VENGAL	HOD
7.	DR SHEEJITH M	HOD
8.	DR RAMESH	HOD
9.	DR.DHANYA MURALIDHARAN	HOD
10.	DR.RAJEESH MOHAMMED P K	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
11.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR
12.	DR ABU NAZAR	DEPUTY IQAC CO- ORDINATOR
CORE COMMITTEE MEMBERS		
13.	DR SANTHOSH VC	NAAC CO



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		ORDINATOR
14.	DR TIM PETER	SNR LEC
15.	DR MONISHA	SNR LEC
16.	DR ASWATHY VINOD	SNR LEC
17.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
18.	MRS SUJATHA S	ADMINISTRATIVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
19.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM IDA		
20.	DR SUDHEER	SECRETARY IDA
NOMINEE FROM ALUMINI, STUDENT AND PARENT		
21.	DR AKHILESH	ALUMNI MEMBER
22.	DR JOSEPH CC	PARENT REPRESENTATIVE
23.	MISS DONA	STUDENT REPRESENTATIVE

Members absent

1. DR ROHIT - SNR LEC




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AGENDAS OF THE MEETING

S.NO	AGENDAS
1.	Review of the previous meeting.
2.	Installation of EMR in various departments.
3.	Evaluation of student's performance.
4.	Student's discipline and decorum norms.
5.	Any other matter with permission of the Chair.

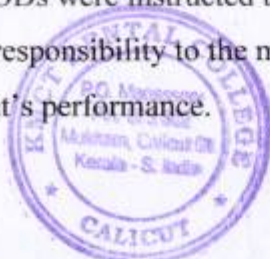
PROCEEDINGS

The meeting began with the chairman welcoming the attendees.

The meeting began at 10.30 am.

1. Action taken on the decision of the previous meeting held on oct 2018.

- Dr Hiba Ummer was appointed as the coordinator for attendance evaluation and scheduling and duly report to the principal.
 - Dr Elsy Simon was appointed as the coordinator for centralized paper evaluation and scheduling.
 - Dr Manoj Vengal was appointed as coordinator for post graduates.
 - Dr Rajeesh was appointed as coordinator for value added programs
 - The proposed date for the next IQAC meeting after 4 months.
2. It was decided to install electronic medical report (EMR) for the digitalization of patient record system.
 3. All HODs were instructed to evaluate students academically and clinically and to give more responsibility to the mentor for the overall development of student and assess the student's performance.



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4. Disciplinary and decorum norms for students was proposed by all HODs and seconded by other members to implement the same soon.
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 12:00pm.

DR MANOJ KUMAR K P

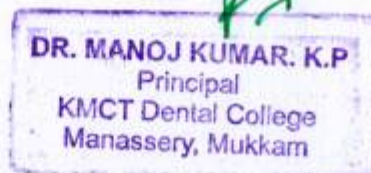
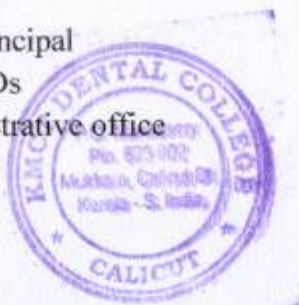
IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office





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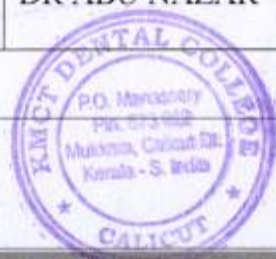
IQAC MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date: 18-06- 2019	Venue: principal office

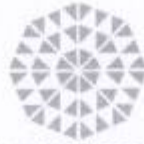
DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR HARISH KUMAR VV	HOD
6.	DR MANOJ VENGAL	HOD
7.	DR SHEEJITH M	HOD
8.	DR RAMESH	HOD
9.	DR.DHANYA MURALIDHARAN	HOD
10.	DR.RAJEESH MOHAMMED P K	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
11.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR
12.	DR ABU NAZAR	DEPUTY IQAC CO- ORDINATOR



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CORE COMMITTEE MEMBERS		
13.	DR SANTHOSH VC	NAAC CO ORDINATOR
14.	DR TIM PETER	SNR LEC
15.	DR MONISHA	SNR LEC
16.	DR ASWATHY VINOD	SNR LEC
17.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
18.	MRS SUJATHA S	ADMINISTRATVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
19.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM IDA		
20.	DR SUDHEER	SECRETARY IDA
NOMINEE FROM ALUMINI,STUDENT AND PARENT		
21.	DR AKHILESH	ALUMNI MEMBER
22.	DR JOSEPH CC	PARENT REPRESENTATIVE
23.	MISS DONA	STUDENT REPRESENTATIVE

Members absent

1. DR ROHIT - SNR LEC




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AGENDAS OF THE MEETING

<u>S.NO</u>	<u>AGENDAS</u>
1.	Review of the previous meeting.
2.	Installing the MIS system.
3.	Enrolment of eligible staffs to be phd guides in KUHS.
4.	Any other matter with permission of the Chair.

PROCEEDINGS

The meeting began with the chairman welcoming the attendees.

The meeting began at 10.00 am.

1. Action taken on the decision of the previous meeting held on feb 2019.

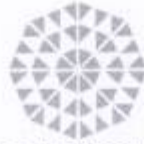
- Installation of EMR in all departments.
- Student's performance reports collected from various mentors and instructed to monitor and evaluate students' performance.

2. It was suggested to introduce an integrated MIS system to be used for the accounts office, administration office, library and management of student's database.

3. Our college On being approved as research center, chairman suggested that faculty who qualify the guidelines for eligibility of phd guide to apply for the same in KUHS. The decision was welcomed and seconded by all HODs



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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 12:30pm.

DR MANOJ KUMAR K P

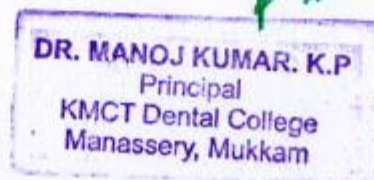
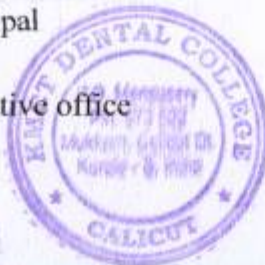
IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office





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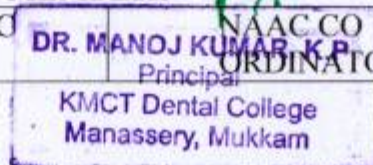
IQAC MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date: 22-10-2019	Venue: principal office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR MANOJ VENGAL	HOD
6.	DR SHEEJITH M	HOD
7.	DR RAMESH	HOD
8.	DR.DHANYA MURALIDHARAN	HOD
9.	DR.RAJEESH MOHAMMED P K	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
10.	DR.AMITH ADYANTHAYA	IQAC CO-ORDINATOR
11.	DR ABU NAZAR	DEPUTY IQAC CO-ORDINATOR
CORE COMMITTEE MEMBERS		
12.	DR.SANTHOSH VO Principal	NAAC CO-ORDINATOR





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14.	DR MONISHA	SNR LEC
15.	DR ASWATHY VINOD	SNR LEC
16.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
17.	MRS SUJATHA S	ADMINISTRATIVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
18.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM IDA		
19.	DR SUDHEER	SECRETARY IDA
NOMINEE FROM ALUMINI, STUDENT AND PARENT		
20.	DR AKHILESH	ALUMNI MEMBER

Members absent;

1. DR HARISH KUMAR VV – HOD
2. DR JOSEPH CC - PARENT REPRESENTATIVE
3. MISS DONA- STUDENT REPRESENTATIVE



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AGENDAS OF THE MEETING

<u>S.NO</u>	<u>AGENDAS</u>
1.	Review of the previous meeting.
2.	Infrastructure upgradation.
3.	Proposed activities/programme.
4.	Any other matter with permission of the Chair.

PROCEEDINGS

The meeting began with the IQAC chairman welcoming the attendees.

The meeting began at 10.00 am.

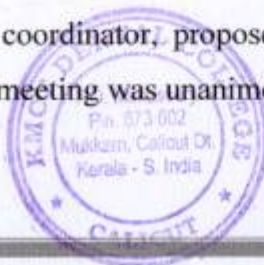
1. Action taken on the decision of the previous meeting held on JUNE2019.

- To introduce a intergraded MIS system.it was decided that a dedicated committee be formed for completion of this task. Presentations from different vendors are being worked out in this regard.
- 5 senior staffs including HODS were recognized as a phd guides by KUHS after submitting the required documents to the university.

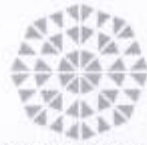
2. A detailed discussion was initiated in the infrastructure domain to address maintenance and up gradation of the same.

3. The proposed programmes for teaching and non-teaching staff were briefed, more of faculty development to be organized, it was reported that the value added course series, which was initiated by IQAC was huge success and therefore, this will be continued in the subsequent years to come.

- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed in the month of March 2020.



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Principal
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- The meeting was adjourned at 12:30pm.

DR MANOJ KUMAR K P

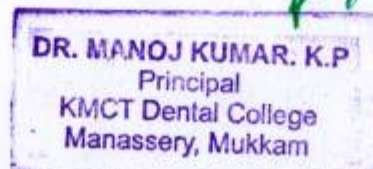
IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date:17-03- 2020	ONLINE

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
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6.	DR MANOJ VENGAL	HOD
7.	DR.DHANYA MURALIDHARAN	HOD
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CO ORDINATOR /DIRECTOR OF IQAC		
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12.	DR TIM PETER	SNR LEC



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15.	DR ROHIT	SNR LEC
16.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
17.	MRS SUJATHA S	ADMINISTRATIVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
18.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM IDA		
19.	DR SUDHEER	SECRETARY IDA
NOMINEE FROM ALUMINI, STUDENT AND PARENT		
20.	MISS DONA	STUDENT MEMBER
21.	DR AKHILESH	ALUMNI MEMBER
22.	DR JOSEPH CC	PARENT REPRESENTATIVE

Members absent

1. DR SHEEJITH M – HOD
2. DR RAMESH - HOD



Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mulkam



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AGENDAS OF THE MEETING

S.NO	AGENDAS
1.	Planning of academic curriculum through online considering the covid pandemic.
2.	Covid protocol for the patient care.
3.	Assigning covid duties for pgs.
4.	Any other matter with permission of the Chair.


PROCEEDINGS

The meeting began with the chairman welcoming the attendees.

The online meeting began at 10.30 am.

1. Various suggestions were taken from each HODs on mode of conducting the theory classes and usage of various platforms for the completion of the syllabus.
2. Planning of covid duties for pgs. on regular basics for the quality patient care following covid protocol




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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.
- The meeting was adjourned at 11:30am.

DR MANOJ KUMAR K P

IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office



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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date:20-09-2020	Venue: principal office

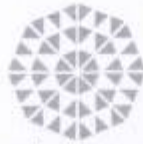
DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR HARISH KUMAR VV	HOD
6.	DR MANOJ VENGAL	HOD
7.	DR SHEEJITH M	HOD
8.	DR RAMESH	HOD
9.	DR.DHANYA MURALIDHARAN	HOD
10.	DR.RAJEESH MOHAMMED P K	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
11.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR
12.	DR ABU NAZAR	DEPUTY IQAC CO- ORDINATOR
CORE COMMITTEE MEMBERS		



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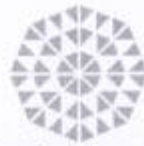
13.	DR SANTHOSH VC	NAAC CO ORDINATOR
14.	DR TIM PETER	SNR LEC
15.	DR MONISHA	SNR LEC
16.	DR ASWATHY VINOD	SNR LEC
17.	DR ROHIT	SNR LEC
18.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
19.	MRS SUJATHA S	ADMINISTRATIVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
20.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM IDA		
21.	DR SUDHEER	SECRETARY IDA
NOMINEE FROM ALUMNI, STUDENT AND PARENT		
22.	DR AKHILESH	ALUMNI MEMBER
23.	DR JOSEPH CC	PARENT REPRESENTATIVE

Members absent

1. MISS DONA - STUDENT REPRESENTATIVE




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AGENDAS OF THE MEETING

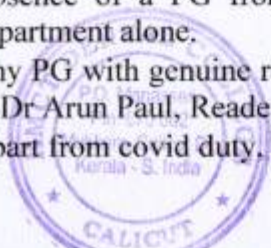
S.NO	AGENDAS
1.	Review of the previous meeting
2.	Action taken on decision of previous meeting.
3.	To provide special efforts for improving online classes.
4.	Demonstration of various clinical procedures through online.
5.	Assigning staffs for covid duties and inaugural of jagratha portal within the campus.
6.	Any other matter with permission of the Chair.

PROCEEDINGS

The meeting began with the chairman welcoming the attendees.

The meeting began at 10.30 am.

1. Action taken on the decision of the previous meeting held on March 2020.
2. Usage of zoom platform initially for ug classes followed by more advanced Moodle platform was used consistently.
3. Each staff were allotted permanent slot for theory and practical online classes in respective to subject.
4. Planning of covid duties for pgs. On regular basics for the quality patient care following covid protocol.
 - All pgs were informed that a swab collection Kiosk shall soon be set in the space between the pharmacy and nursing collages.
 - Every PG is instructed to attend the 6 hour duty without fail.
 - Absence of a PG from duty shall be compensated by another PG from the same department alone.
 - Any PG with genuine reason shall be exempted from duty, provide the request is passed to Dr Arun Paul, Reader dept of PHD through proper channel.
 - Apart from covid duty, staffs are instructed to monitor the working hours of PG students.



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- All PGs are instructed to be punctual, strictly abide to rules and regulations of this institution.
- 5. The proposed date for the next IQAC meeting after 4 months.
- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 12:30pm.

DR MANOJ KUMAR K P

IQAC chairman

DR.AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office



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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date:21-01- 2021	Venue: principal office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR HARISH KUMAR VV	HOD
6.	DR MANOJ VENGAL	HOD
7.	DR SHEEJITH M	HOD
8.	DR RAMESH	HOD
9.	DR.DHANYA MURALIDHARAN	HOD
10.	DR.RAJEESH MOHAMMED P K	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
11.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR
12.	DR ABU NAZAR	DEPUTY IQAC CO- ORDINATOR
CORE COMMITTEE MEMBERS		



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16.	DR MONISHA	SNR LEC
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18.	DR ROHIT	SNR LEC
19.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
20.	MRS SUJATHA S	ADMINISTRATIVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
21.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM ALUMNI, STUDENT AND PARENT		
22.	DR AKHILESH	ALUMNI MEMBER
23.	DR JOSEPH CC	PARENT REPRESENTATIVE

Members absent

1. DR SUDHEER - SECRETARY IDA



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AGENDAS OF THE MEETING

S.NO	AGENDAS
1.	Review of the previous meeting.
2.	Action taken on decision of previous meeting.
3.	Vaccination protocol for students and staffs made compulsory.
4.	Preparation for university exams following covid protocol.
5.	Preparation for NAAC SSR submission.
6.	Any other matter with permission of the Chair.

PROCEEDINGS

The meeting began with the chairman welcoming the attendees.

The meeting began at 10.30 am.

1. Action taken on the decision of the previous meeting held on august 2020.
2. Innaugration of Covid Jagratha Cell and members were elected proposed by chairman and seconded by all hods.
 - Chairman – Dr Nizaro Siyo
 - Nodal Officer – Dr Arun Paul
 - Nodal faculties – Dr Elsy Simon
 - Dr Sheejith M
 - Dr Rajeesh Muhammed
 - SSGC Nodal faculty - Dr Swapna C
 - Clinical psychologis - Dr Farooq
 - PTA member - Dr Manoj
 - Student representative from each batch
 - Administrative staff – Mrs. Jisha
3. Covid guideline posters installed in college and hostel premises.



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Principal
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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.
- The meeting was adjourned at 12:30pm.

DR MANOJ KUMAR K P

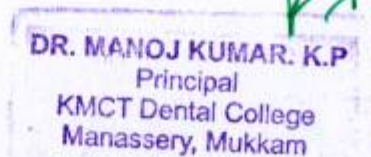
IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office





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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date:21-05- 2021	Venue: principal office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR K P	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR HARISH KUMAR VV	HOD
6.	DR MANOJ VENGAL	HOD
7.	DR SHEEJITH M	HOD
8.	DR RAMESH	HOD
9.	DR.DHANYA MURALIDHARAN	HOD
10.	DR.RAJEESH MOHAMMED P K	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
11.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR
12.	DR ABU NAZAR	DEPUTY IQAC CO- ORDINATOR



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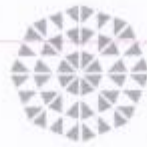
CORE COMMITTEE MEMBERS		
13.	DR SANTHOSH VC	NAAC CO ORDINATOR
14.	DR VIDHYA VIJAYAN	SNR LEC
15.	DR MONISHA	SNR LEC
16.	DR ASWATHY VINOD	SNR LEC
17.	DR ROHIT	SNR LEC
18.	DR BAVITHA	SNR LEC
ADMINISTRATIVE OFFICE MEMBERS		
19.	MRS SUJATHA S	ADMINISTRATIVE OFFICER
NOMINEE FROM LOCAL SOCIETY		
20.	DR MANOJ A	GENERAL PRACTITIONER
NOMINEE FROM ALUMINI, STUDENT AND PARENT		
21.	DR JOSEPH CC	PARENT REPRESENTATIVE

Members absent

1. DR AKHILESH- ALUMNI MEMBER
2. DR TIM PETER- SNR LEC




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AGENDAS OF THE MEETING

<u>S.NO</u>	<u>AGENDAS</u>
1.	Review of the previous meeting
2.	Action taken on decision of previous meeting.
3.	Preparedness by various departments for the upcoming PG enhancement inspections.
4.	To discuss about increasing the extension activities useful to the nearby area and society.
5.	Any other matter with permission of the Chair.

PROCEEDINGS

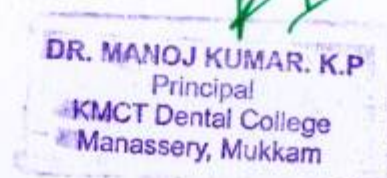
The meeting began with the chairman welcoming the attendees.

The meeting began at 10.30 am.

1. Action taken on the decision of the previous meeting held on jan 2021

Action taken report

2. It was decided that every student and staff should compulsorily register for vaccination.
3. Covid sterilization protocol was maintained in the examination hall.
4. All the NAAC criteria coordinators informed to gear up their task as the deadline of SSR submission was nearing.
5. All HODs were instructed to maintain the various departmental documents according to the annexures required by the DCI.





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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 1:00pm.

DR MANOJ KUMAR K P

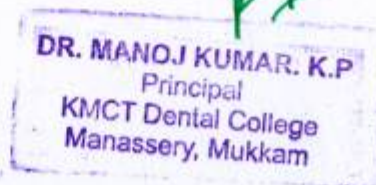
IQAC chairman

DR.AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
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MINUTES OF MEETING

Name of Meeting	IQAC Meeting
Date:24-09-2021	Venue: principal office

DETAILS OF TEAM MEMBERS

MEMBERS PRESENT

S.NO	FACULTY NAME	DESIGNATION AND AFFILIATION
CHAIRPERSON		
1.	DR MANOJ KUMAR C	PRINCIPAL
MEMBERS FROM MANAGEMENT		
2.	DR.AYSHANAZREEN	DIRECTOR .
3.	MR SALIM	HR
FACULTY MEMBERS		
4.	DR.BINU PURUSHOTHAMAN	HOD
5.	DR HARISH KUMAR VV	HOD
6.	DR MANOJ VENGAL	HOD
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9.	DR.DHANYA MURALIDHARAN	HOD
CO ORDINATOR /DIRECTOR OF IQAC		
10.	DR.AMITH ADYANTHAYA	IQAC CO- ORDINATOR
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CORE COMMITTEE MEMBERS		
12.	DR SANTHOSH VC ²	NAAC CO- ORDINATOR



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13.	DR GEORGE BABU	READER
14.	DR TIM PETER	READER
15.	DR VIDHYA VIJAYAN	SNR LEC
16.	DR MONISHA	SNR LEC
17.	DR BAVITHA	SNR LEC
18.	DR ASWATHY VINOD	SNR LEC
19.	DR ATHUL CHANDRA	SNR LEC
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22.	DR JOSEPH CC	PARENT REPRESENTATIVE
23.	DR AKHILESH-	ALUMNI MEMBER

MEMBERS ABSENT

1. DR ROHIT - SNR LEC
2. DR. RAJEESH MOHAMMED P K-HOD




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AGENDAS OF THE MEETING

S.NO	AGENDAS
1.	Review of the previous meeting
2.	Action taken on decision of previous meeting.
3.	Preparedness by various departments for the upcoming PG enhancement inspections.
4.	To discuss about increasing the extension activities useful to the nearby area and society.
5.	Students feedback analysis
6.	Any other matter with permission of the Chair.

PROCEEDINGS

The meeting began with the chairman welcoming the attendees.

The meeting began at 10.30 am.

1. Action taken on the decision of the previous meeting held on jan 2021

Action taken report

2. It was decided that every student and staff should compulsorily register for vaccination.
3. Covid sterilization protocol was maintained in the examination hall.
4. All the NAAC criteria coordinators informed to gear up their task as the deadline of SSR submission was nearing.
5. All HODs were instructed to maintain the various departmental documents according to the annexures required by the DCI.



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- IQAC coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting was unanimously proposed after 4 months.

The meeting was adjourned at 1:00pm.

DR MANOJ KUMAR K P

IQAC chairman

DR. AMITH ADYANTHAYA

IQAC coordinator

Copy to Principal

1. Director
2. Vice Principal
3. All HODs
4. Administrative office

