



KMCT
DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

TO WHOM SO EVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.




Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mulkam



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PTA

BY LAWS

The name of this Association shall be "The Parent-Teacher Association of the KMCT Dental College".

The office of the Association shall be located in the campus of the KMCT Dental College.

Association: Parent Teacher Association of the KMCT Dental College

Parent: The father or mother of a student on rolls in the College.

Teacher: A Member of the teaching staff of the College

Student: A student whose name is on the rolls of the College

Committee: Duly elected Executive Committee of the Association.

Aims and Objectives

- To foster and promote cordial relationship among the parents, teachers and students of the college/school/department.
- To help guide and participate in various developmental activities of the college/school/departments.
- To render 'all possible assistance for smooth working of the college/department/school and for maintaining good discipline in the campus
- To institute scholarships/awards for deserving students of the college/school/departments.
- To provide and ensure essential amenities to the students of the college/school/department

Membership

- a) The parent of each student on rolls of the college/school/ department during an academic year shall be a member of the Association.




DR. M. INDU KUMAR, K.P.
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- b) The membership fee and/or such other fee payable by the members of the Association shall appropriately be fixed by the CUSAT from time to time.
- c) A parent member shall pay the prescribed membership fee to the Association at the time of admission of his/her ward in the college and such other fees as and when called for. If the same parent admits one or more wards in the same academic year or another, he/she shall be liable to pay additional membership fee and such other fees for each student admitted.
- d) As and when a student is removed from the rolls of the college, the parent of that student shall ipso facto cease to be-a member of the Association.
- e) The Principal and members of the teaching staff of the college shall ipso facto be members of the Association
- f) A Teacher member shall be liable to pay the prescribed membership fee and such other fees to the Association in case his/her ward is admitted in the college.
- g) Membership fee and such other fees paid to the Association shall not be refunded under any circumstances.

Administration

The administration of the Association shall be vested with an Executive Committee, duly elected by the members of the Association for the purpose.

The Committee shall have maximum eleven members consisting of:

- i) A President (The Principal/I-}ad/Director of the College/ Department School shall ipso-facto be the president).
- ii) A Vice-President (Elected from among the parent members)
- iii) A Secretary (Elected from among the teacher members)
- iv) A Joint Secretary (Elected from among the parent members)



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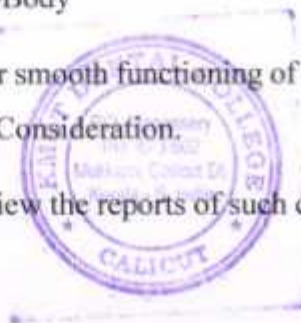
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v) 7 members of which four shall be elected from parent members and three from teacher members.

A Committee once elected shall continue to hold office till the end of the calendar year or a newly elected Committee assumes charge, whichever is later.

Powers and responsibilities of the Committee

- a) To plan and implement various activities of the Association and to incur necessary expenses therefore provided such acts are not inconsistent with these.
- b) To maintain the funds of the Association received by way of membership fee or through any grant/donation/gift to the Association from other sources. Such funds shall be deposited in a separate account maintained in a nationalized/scheduled/State/District Co-operative Bank decided by the elected committee.
- c) To enroll members of the Association.
- d) To convene meeting of the Committee at least once in a semester or as and when found necessary.
- e) To periodically check the registers and the other records of the Association and to scrutinize the statement of accounts.
- f) To scrutinize the annual report and the audited statement of accounts of the previous year and place the same before the General Body, for final approval.
- g) To scrutinize the budget for the ensuing year and place the same before the General Body, for final approval.
- h) To implement various decisions taken by the General-Body
- i) To propose amendments to any of the existing rules, for smooth functioning of the Association, if so needed such proposals shall be placed before the University for Consideration.
- j) To form sub-committees for specific purposes and review the reports of such committees



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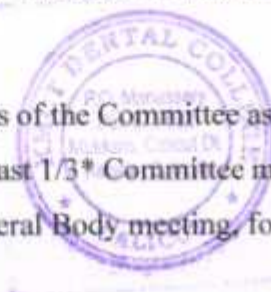
Committee Meeting

- a) The quorum for a meeting of the Committee shall be 1/3rd of the total members of the executive committee of which two shall be parent members.
- b) The President shall chair all Committee meetings and in his absence, the Vice- President. In case the Vice-President is also absent, the members of the Committee present shall nominate one among them to be the Chairman of the meeting.
- c) Three days' notice shall ordinarily be given for all Committee Meetings.
- d) Special meetings of the Committee may be convened by the President at the written request of at least 1/3rd members of the Committee, specifying the purpose.
- e) All decisions shall be on a simple majority of votes. In case of equal votes, the chairman of the meeting shall have a casting vote.
- f) A member who fails to attend three consecutive meetings of the Committee shall cease to be a member of the Committee. However, the Committee may condone such absence and restore his/her membership.

Duties and responsibilities of the office bearers

President

- a) The Principal shall be the President of the Association.
- b) He/she shall have control over all the affairs of the Association and shall preside over all Committee meetings as well as the meetings of the General Body.
- c) He/she shall have powers to convene special meetings of the Committee as well as the General Body either on his/ her own initiative or on a written demand of at least 1/3* Committee members of a Committee meeting and 10% of total members of the Association for a General Body meeting, for any specific need.



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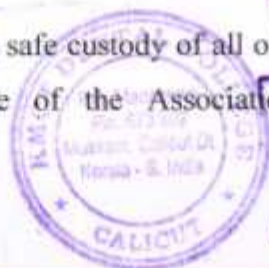
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- d) He/she shall have powers to fill up any temporary vacancies in the Committee, after its reconstitution and before the next election, by nomination from the members of the Association.
- e) He/she shall deposit all the funds in the Bank as decided the Elected Committee.
- f) He/she shall have powers to operate the bank account jointly with the Secretary of the Association and to incur such expenditure as may be approved by the Committee.
- h) He/she shall maintain proper records, receipts and payments and such records shall be presented before the Committee for approval.
- i) He/she shall get the annual report for the previous year prepared, to be placed before the Committee and General Body for approval.
- j) He/she shall get the annual statement accounts for the previous year prepared and audited and such audited statement shall be placed before the Committee and the General Body.
- k) He/she shall get the budget for the ensuing year prepared, to be placed before the Committee and General Body for approval.
- l) He/she shall keep an interest advance of P.s.1000/- to meet unforeseen expenses.

Vice-President

In the absence of the President, Vice-President shall perform all the current duties of the President.

- a) To enroll members of the Association.
- b) To operate Bank account jointly with the President.
- c) To maintain proper registers and records, to keep in safe custody of all official papers of the Association and to attend to the day to day correspondence of the Association as per directions of the President/Committee.



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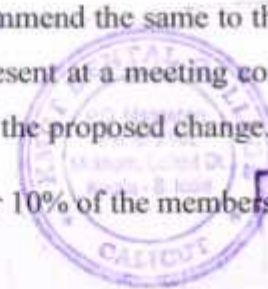
- d) To prepare the annual report, the annual statement of accounts and the annual budget of the Association as directed by the President.
- e) To convene meetings of the Committee
- f) To keep a record of the proceedings of all the Committee and General body of the meetings.
- g) To perform all other functions as may be assigned to him/ her from to time by the President/Committee.

General Body

All members of the Association as per clause (5) above shall antithetically be the members of the General Body. The General Body shall be the supreme authority concerning all matters of the Association.

Meetings of the General Body

- a) The General Body shall meet at least once in a year. The normal business to be transacted at the annual meeting shall include the following:
 - i) To consider and approve the annual report regarding the activities of the Association for the previous year.
 - ii) To consider and approve the audited statement of accounts of the Association for the previous year.
 - iii) To consider and approx. the budget proposals for the ensuing year.
 - iv) To elect office bearers for the ensuing year.
 - v) To appoint auditors for the ensuing year.
 - vi) To consider any amendment to the bye law and recommend the same to the University for consideration and approval. For this, at least 2/3rd of the members present at a meeting convened with due notice on the proposed amendment, shall record their votes in favor of the proposed change.
- b) The quorum for a General Body meeting shall be 30 or 10% of the members of the Association, whichever is less, of which at least 1/3rd shall be from parents.



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c) Seven days notice shall ordinarily be given for all meetings of the General Body either by direct intimation or by publishing such information in local dailies. Non receipt of intimation by any member shall not however invalidate the proceedings of the General Body meeting.

d) A special meeting of the General Body shall be convened against a written demand of at least 10% of the membership or 30 members whichever is less or when authorized by the President under an emergency situation. Such meeting shall discuss only the specific matter for which the meeting has been convened. The rules regarding notice and quorum shall apply to such meetings also.

e) The President and in his absence the Vice-President shall chair the meeting of the General Body. In the absence of both, a member of the Association elected from among the members present, shall chair the meeting.

f) All decisions of the General Body shall be on a simple majority of votes. In case of equal votes, the chairman of the meeting shall have a casting vote.

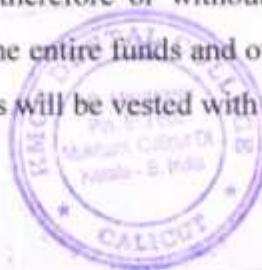
General

a) The Association shall have a common seal which shall be kept under safe custody by the President.

b) Any document to be executed by the Association shall bear the signature of the President.

c) The President shall represent the Association in all legal proceedings in a court of law, by the Association or against it.

d) The University reserves the right to dissolve the Association in any one or all the schools/college/departments without assigning any reason therefore or without prior notice. Under such circumstance, the Principal of the institution will take over the entire funds and other assets belonging to the Association. The absolute ownership of such funds and assets will be vested with the University.



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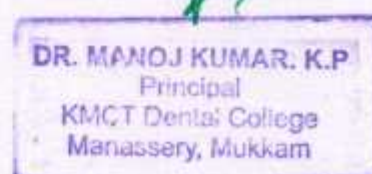
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KMCT DENTAL COLLEGE

CONSTITUTION OF PARENT TEACHERS ASSOCIATION 2020-21

MEMBERS PRESENT

SL.NO	NAME	DESIGNATION
1.	DR.MANOJ KUMAR .K.P	PATRON
2.	DR.NARAYANAN	PRESIDENT
3.	MRS .SEENATH	VICE PRESIDENT
4.	DR.NISARO SIYO	SECRETARY
5.	DR. MAYESH RADHAKRISHNAN	JOINT SECRETARY
6.	DR.HARISH KUMAR	TREASURER
7.	DR. SHEEJITH	MEMBER
8.	DR.AUSWAF AHSAN	MEMBER
9.	MRS.SUJA BIJOY	MEMBER
10.	MRS.JAMEELA HAMZA	MEMBER
11.	MR.HUSSAIN	MEMBER
12.	MR.THOMAS N.V	MEMBER
13.	DR.ARUN PAUL	MEMBER





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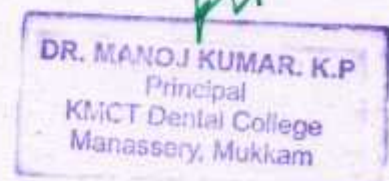
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PTA MEETING 2021

VIRTUAL PTA MEETING

KMCT Dental College conducted the Virtual Parent Teacher Meeting for all years through ZOOM app. This meeting was a huge success and the parents truly appreciated the college efforts for this smart and thoughtful initiative, during the COVID -19 lockdown times. The parents were given time slots and they were shared the instructions on how to connect via Zoom call, well in advance. The PTA was very smooth and it was very similar to the one-on-one meeting during PTM in the school premises. Almost every parent praised the principal and the college for this quick, smart, technological implementation through Virtual Classroom, Online Assessments and virtual PTA to extend the immediate solution to teaching and learning, during the pandemic.





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VIRTUAL PTA MEETING



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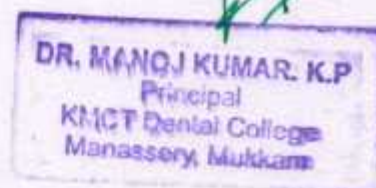
Close Participants (47)

Search

- KMCT DENTAL (Host, Mute)
- Dr Ashik (Co-host)
- Manoj Kumar (Co-host)
- Dr Shaikh Ubedulla (Co-host)
- NICHOLAS MAT... (Co-host)
- sheejith M (Co-host)
- 10) Ashika vp
- 11 Ashitha Rajan
- 19.Liyagrace A V
- 21 NAHALA SHERIN

Invite

Mute All





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Close

Participants (52)

Search

- K** KMCT DENTAL (Host, me)   
- M** Manoj kumar KP (Co-host)   
- k** kmct dental (Co-host)   
- DA** DR ANUKESH VASU  
-  Ramesh Kumar  
- P** Rosh Pariyapurath  
- 1P** 1.Abhina P S  
- 1M** 16.Krishnapriya m raj  
- 3A** 3. Allen sibi  
- 5A** 5. Anjana V P  

Invite

Mute All



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UNDERGRADUATE PTA MEETING

YEAR:2020

VENUE: LECTURE HALL 4

TIME :10 AM



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KMCT DENTAL COLLEGE

Manassery, Kozhikode

KMCT/DC/C/2021/46

Date: 12/06/21

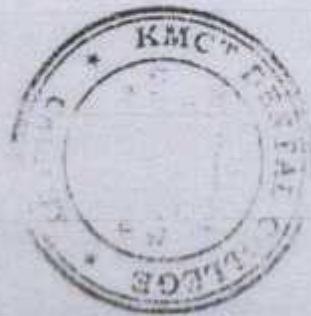
CIRCULAR

virtual PEA meeting of First year BDS Regular batch is scheduled at 7 pm on Tuesday 15th June 2021. All students are instructed to attend the meeting with their parents as per following instruction.

1. All students should login with their name and roll number.
2. Parent should be present.
3. Video should be open.
4. Meeting ID will be shared in the group.


PRINCIPAL

By 10:



1. Director
2. Vice Principal
3. All HODs (Dental & Medical)
4. Administrator
- Notice board



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Principal
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KMCT DENTAL COLLEGE

Manassery, Kozhikode

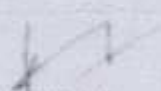
KMCT DC-C/2021/66

Date: 05/07/2021

CIRCULAR

Virtual PIA meeting of Second year BDS regular batch is scheduled at 6 pm on Sunday, 04/07/2021. All students are requested to attend the meeting with their parents as per following instruction.

1. All students should login with their name and roll number.
2. Parent should be present.
3. Video should be open.
4. Meeting ID will be shared in the group.


PRINCIPAL

Copy to:

1. Director
2. All HODs + Dental & Staff
3. Administrator
4. Notice board



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Principal
KMCT Dental College
Manassery, Mukkam

KMCT DENTAL COLLEGE

Manassery, Kozhikode

KMCT/DC/C/2021/47

Date: 21/06/21

CIRCULAR

A virtual PTA meeting of First year BDS Additional, Carry and Re-carry students is scheduled at 7 pm on Wednesday, the 23rd June 2021. All students are instructed to attend the meeting with their parents as per the following instruction.

1. All students should login with their name and roll number.
2. Parent should be present.
3. Video should be open.
4. Meeting ID will be shared in the group.

PRINCIPAL

Dr. MANOJ KUMAR K.P.
Principal
KMCT Dental College
Manassery, Mukkam

Copy to:

1. Director
2. All HODs (Dental & Medical)
3. Administrator
4. Notice board



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KMCT/DC/C/2021/52

Date: 25/06/2021

CIRCULAR

virtual PTA meeting of the following Second BDS exam going batch is scheduled at 6.00 pm Tuesday the 29th June 2021. All students are instructed to attend the meeting with their parents as per the following instruction.

1. All students should login with their name and roll number.
2. Parent should be present.
3. Video should be open.
4. Meeting ID will be shared in the group.


PRINCIPAL

Dr. Manoj Kumar K.P.

Principal
KMCT Dental College
Manassery, Kozhikode

Copy to:

1. Director
2. All HODs (Dental & Medical)
3. Administrator
4. Notice board



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Manassery, Kozhikode

KMCT/DC/C/2021/64

Date: 05/07/2021

CIRCULAR

Annual PTA meeting of the Part I regular batch students is scheduled at 6.00 pm on Wednesday, the 7th July 2021. All students are instructed to attend the meeting with their parents as per the following instruction.

- All students should login with their name and roll number.
- Parent should be present.
- Video should be open.
- Meeting ID will be shared in the group.

PRINCIPAL

Copies to:

- Director
- All HODs
- Administrator
- Notice board



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KMCT DENTAL COLLEGE

Manassery, Kozhikode

KMCT/DC/C/2021/53

Date: 25/06/2021

CIRCULAR

A virtual PTA meeting of the following Third year BDS exam going batch is scheduled at 5.30 pm on Sunday, the 27th June 2021. All students are instructed to attend the meeting with their parents as per the following instruction.

1. All students should login with their name and roll number.
2. Parent should be present.
3. Video should be open.
4. Meeting ID will be shared in the group.

PRINCIPAL

Dr. M.

KM

Manassery

Copy to:

1. Director
2. All HODs (Dental & Medical)
3. Administrator
4. Notice board



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KMCT DENTAL COLLEGE

CONSTITUTION OF PARENT TEACHER ASSOCIATION 2019-20

Members Present:

SL. No	NAME	DESIGNATION
1	DR.MANOJ KUMAR K P	PATRON
2	DR.NARAYANAN	PRESIDENT
3	MRS.SEENATH	VICE PRESIDENT
4	DR.NIZARO SIYO	SECRETARY
5	DR.MAYEESH RADHAKRISHNAN	JOINT SECRETARY
6	DR.HARISH KUMAR V V	TREASURER
7	DR.SHEEJITH M	MEMBER
8	DR.AUSWAF AHSAN	MEMBER
9	MRS.SUJA BUOY	MEMBER
10	MRS.JAMEELA HAMZA	MEMBER
11	MR.HUSSAIN	MEMBER
12	MR.THOMAS N V	MEMBER
13	DR.ARUN PAUL	MEMBER(NSS PROGRAM OFFICER)

PRINCIPAL



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PTA MEETING 2019

YEAR: 2019

VENUE: LECTURE HALL 4

TIME: 10 AM



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KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

KMCT DENTAL COLLEGE

Manassery, Calicut, 673602

Ref: KMCT/C/2020/05

06-02-2020

CIRCULAR

This is to intimate to all concerned that parents meeting for Third year BDS 2017-18 batch students is scheduled on 19/02/2020 10.30 am at Lecture hall VI the regular class for the third year BDS batch for the day is cancelled. All concerned HODs and staff in charge should make necessary arrangements for the same.


PRINCIPAL

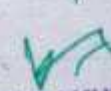
COPY TO:

1. Vice Principal
2. All HOD's
3. A.O
4. File


DR. MANOJ KUMAR K.P.

Principal
KMCT Dental College
Manassery, Mukkam




Dr. MANOJ KUMAR K.P.
Principal
KMCT Dental College
Manassery, Mukkam



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KMCT DENTAL COLLEGE

Manassery, Calicut, 673602

Ref: KMCT/C/2020/06

06-02-2020

CIRCULAR

This is to intimate to all concerned that parents meeting for Part I BDS 2016-17 batch students is scheduled on 20/02/2020 10.30 am in Lecture hall 'A' the regular class for the Part I BDS batch for the day is cancelled. All concerned HODs and staff in charge should make necessary arrangements for the same.


PRINCIPAL.

COPY TO:

1. Vice Principal
2. All HOD's
3. A.O.
4. File


Dr. MANOJ KUMAR K.P.
Principal
KMCT Dental College
Manassery, M.




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Principal
KMCT Dental College
Manassery, Mulkam



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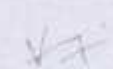
Manassery, Calicut, 673602

Ref: KMCT/C/2020/04

06-02-2020

CIRCULAR

This is to intimate to all concerned that parents meeting for Second year BDS-2018-19 batch students is scheduled on 12-02-2020 10.30 am at Lecture hall VI. The regular class for the second year BDS batch for the day is cancelled. All concerned HODs and staff in charge should make necessary arrangements for the same.


PRINCIPAL

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4. File




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KMCT DENTAL COLLEGE

Manassery, Calicut, 673602

Ref: KMCT/C/2020/03

06-02-2020

CIRCULAR

This is to intimate to all concerned that parents meeting for First year BDS 2019-20 batch students is scheduled on 17/02/2020 10.30 am at Lecture hall VI. The regular class for the first year BDS batch for the day is cancelled. All concerned HODs and staff in charge should make necessary arrangements for the same.

PRINCIPAL

COPY TO:

1. Vice Principal
2. All HOD's
3. A.O
4. File




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Principal
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KMCT DENTAL COLLEGE

SUMMARY MINUTES OF PARENT TEACHER MEETING FOR 3rd YEAR, HELD ON 17/04/2019 AT LECTURE HALL I, KMCT DENTAL COLLEGE

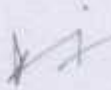
Members present:

1. Dr Manoj Kumar KP (Principal & HOD, OMFS)
2. Dr Ausaf Ahsan (HOD, Oral Medicine and Radiology)
3. Dr Ramesh (HOD, Conservative and Endodontics)
4. Dr Dhanya Muralidharan (HOD, Public Health Dentistry)
5. Dr Prathyusha (HOD, Pedodontics and Preventive dentistry)
6. Dr Sameera G Nath (Reader, Periodontics)
7. Dr Rakesh (HOD, Oral Pathology)
8. Dr Binu Purushothman (HOD, Orthodontics)
9. Dr. Sheeji (HOD, Prosthodontics)
10. Dr. Naseem K T (Reader, Orthodontics)
11. Dr. Swapna Honward (Reader, oral Pathology)

Agenda: Third Year-Parent teacher interactive session

- The meeting began at 10 am, with a silent prayer.
- Dr. Swapna Honward, Reader Oral Pathology, welcomed parents and students to the meeting.
- Principal, Dr Manoj Kumar K P addressed the gathering and highlighted the academic program of KMCT Dental College.
- The Batch co-ordinator Dr. Naseem K T presented the overall performance reports of all students and explain about arrangements made for special classes.
- Instructed to make use of these arrangements to clear examination with good results.
- Counselling arrangements have been done for weaker students.
- A motivation Session conducted by Miss Saira Sathiesan for the students and parents.
- Parents unanimously appreciated for the efforts of teachers and the co-ordinators.
- Parents requested to improve the quality of food in the canteen and add more recreation facilities to the students.
- The meeting concluded at 2:30 pm.




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KMCT DENTAL COLLEGE

SUMMARY MINUTES OF PARENT TEACHER MEETING FOR FINAL YEAR PART I, HELD ON 13/03/19 AT LECTURE HALL I, KMCT DENTAL COLLEGE

Members present:

1. Dr Manoj Kumar KP (Principal & HOD, OMFS)
2. Dr Auswaf Ahsan (HOD, Oral Medicine and Radiology)
3. Dr Ramesh (HOD, Conservative and Endodontics)
4. Dr Dhanya Muralidharan (HOD, Public Health Dentistry)
5. Dr Prathyusha (HOD, Pedodontics and Preventive dentistry)
6. Dr Sameera G Nath (Reader, Periodontics)
7. Dr Rajeesh (HOD, Oral Pathology)
8. Dr Bino Parashothman (HOD, Orthodontics)
9. Dr Nicholas (Senior Lecturer, Prosthodontics)

Agenda: Final year part I-Parent teacher interactive session

- The meeting began at 10 am, with a silent prayer.
- Dr Dhanya Muralidharan, HOD, Public Health Dentistry, welcomed parents and students to the meeting.
- Principal, Dr Manoj Kumar KP addressed the gathering and highlighted the academic program of KMCT Dental college.
- This was followed by outline of academic activities of each department by respective Heads of the departments.
- The parents of final year part I, Sidharth Manoj and Seetalakshmi, expressed their views and opinions regarding the academic program and expressed their happiness regarding the academic program and interest shown by faculty team of KMCT Dental College.
- Students representative, final year Part I, Sidharth Manoj, thanked Principal and Vice Principal for creating such an opportunity for interaction.
- Dr Nizatoriya, Vice Principal, outlined the academic eligibility criteria and university regulations for part I students, and proposed the vote of thanks.
- This was followed by interactive session between parents and faculty of respective subjects and tea was provided for all.
- The meeting concluded at 2:30 pm.



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KMCT DENTAL COLLEGE

SUMMARY MINUTES OF PARENT TEACHER MEETING FOR 1st BDS, HELD ON 12/02/19 AT
LECTURE HALL 1, KMCT DENTAL COLLEGE

Members present:

1. Dr Manoj Kumar KP (Principal & HOD, DMB'S)
2. Dr Anwar Abrar (HOD, Oral Medicine and Radiology)
3. Dr Ramesh (HOD, Conservative and Endodontics)
4. Dr Dhanya Muralidharan (HOD, Public Health Dentistry)
5. Dr Prathiyusha (HOD, Pedodontics and Preventive dentistry)
6. Dr Sameera G Nath (Reader, Periodontics)
7. Dr Raveesh (HOD, Oral Pathology)
8. Dr Binu Purushothman (HOD, Orthodontics)
9. Dr Hiba Ummer (Sr Lecturer, Oral Pathology)
10. Dr. Mayeesh Radhakrishnan (Reader, Oral Pathology)
11. Dr Narayanan (President PTA)
12. Mrs. Seenath (Vice President PTA)
13. Mrs. Suja Bijoy (Member PTA)
14. Mrs. Jameela Hamsa (Member PTA)
15. Mr. Hussain (member PTA)
16. Mr. Thomas N V (Member PTA)

Agenda: 1st year-Parent teacher interactive session

- The meeting started with silent prayer.
- Result evaluation of supplementary batch of all years presented by Dr. Nizaro Siyo.
- Discussed about the various reasons for poor university exam result and requested parents support for the academic excellence of their wards.
- Allotted mentors for the weaker students. Also allotted library hours and its monitoring mechanism.
- Parents requested daily SMS alert of absentees and internal exam marks. A new software for academic management is proposed for the same.
- Daily transportation facility requested by the parents.
- The meeting adjourned at 1 pm.

PRINCIPAL

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KMCT DENTAL COLLEGE

CONSTITUTION OF PARENT TEACHER ASSOCIATION 2019-20

Members Present:

SL. No	NAME	DESIGNATION
1	DR.MANOJ KUMAR K P	PATRON
2	DR.NARAYANAN	PRESIDENT
3	MRS.SENATH	VICE PRESIDENT
4	DR.NIZARO SIYO	SECRETARY
5	DR.MAYEESH RADHAKRISHNAN	JOINT SECRETARY
6	DR.HARISH KUMAR V V	TREASURER
7	DR.SHEEJITH M	MEMBER
8	DR.AUSWAF AHSAN	MEMBER
9	MRS.SUJA BIJOY	MEMBER
10	MRS.JAMEELA HAMZA	MEMBER
11	MR.HUSSAIN	MEMBER
12	MR.THOMAS N V	MEMBER
13	DR.ARUN PAUL	MEMBER(NSS PROGRAM OFFICER)

PRINCIPAL

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KMCT DENTAL COLLEGE

SUMMARY MINUTES OF PARENT TEACHER MEETING FOR 1st BDS, HELD ON 12/02/19 AT LECTURE HALL I, KMCT DENTAL COLLEGE

Members present:

1. Dr Manoj Kumar KP (Principal & HOD, OMF5)
2. Dr Auswal Ahsan (HOD, Oral Medicine and Radiology)
3. Dr Ramesh (HOD, Conservative and Endodontics)
4. Dr Dhanya Muralidharan (HOD, Public Health Dentistry)
5. Dr Prathyusha (HOD, Pedodontics and Preventive dentistry)
6. Dr Sameera G Nath (Reader, Periodontics)
7. Dr Rajeesh (HOD, Oral Pathology)
8. Dr Binu Purushothman (HOD, Orthodontics)
9. Dr Hiba Ummer (Sr. Lecturer, Oral Pathology)
10. Dr Mayeesh Radhakrishnan (Reader, Oral Pathology)
11. Dr. Narayanan (President PTA)
12. Mrs. Seenath (Vice President PTA)
13. Mrs. Suja Bijoy (Member PTA)
14. Mrs. Jameela Hamza (Member PTA)
15. Mr. Hussain (member PTA)
16. Mr. Thomas N V (Member PTA)

Agenda: 1st year-Parent teacher interactive session

- The meeting started with silent prayer.
- Result evaluation of supplementary batch of all years presented by Dr. Nizaro Siyo.
- Discussed about the various reasons for poor university exam result and requested parents support for the academic excellence of their wards.
- Allotted mentors for the weaker students. Also allotted library hours and its monitoring mechanism.
- Parents requested daily SMS alert of absentees and internal exam marks. A new software for academic management is proposed for the same.
- Daily transportation facility requested by the parents.
- The meeting adjourned at 1 pm.

PRINCIPAL



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KMCT DENTAL COLLEGE

MINUTE MINUTES OF PARENT TEACHER MEETING FOR FINAL YEAR PART I, HELD ON 03/19 AT LECTURE HALL I, KMCT DENTAL COLLEGE

Members present:

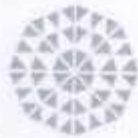
1. Dr Manoj Kumar KP (Principal & HOD, OMFS)
2. Dr Aswaf Ahsan (HOD, Oral Medicine and Radiology)
3. Dr Ramesh (HOD, Conservative and Endodontics)
4. Dr Dhanya Muralidharan (HOD, Public Health Dentistry)
5. Dr Prathyusha (HOD, Pedodontics and Preventive dentistry)
6. Dr Sameera G Nath (Reader, Periodontics)
7. Dr Rajeev (HOD, Oral Pathology)
8. Dr Binu Purushothman (HOD, Orthodontics)
9. Dr Nicholas (Senior lecturer, Prosthodontics)

Topic: Final year part I-Parent teacher interactive session

- The meeting began at 10 am, with a silent prayer.
- Dr Dhanya Muralidharan, HOD, Public Health Dentistry, welcomed parents and students to the meeting.
- Principal, Dr Manoj Kumar KP addressed the gathering and highlighted the academic program of KMCT Dental college.
- This was followed by outline of academic activities of each department by respective Heads of the departments.
- The parents of Final year part I, Sidharth Manoj and Sreelakshmi, expressed their views and opinions regarding the academic program and expressed their happiness regarding the academic program and interest shown by faculty team of KMCT Dental College.
- Students representative, Final Year Part I, Sidharth Manoj, thanked Principal and Vice Principal for creating such an opportunity for interaction.
- Dr Nizarosiyil, Vice Principal, outlined the academic eligibility criteria and university regulations for part I students, and proposed the vote of thanks.
- This was followed by interactive session between parents and faculty of respective subjects and tea was provided for all.
- The meeting concluded at 2:30 pm.




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KMCT DENTAL COLLEGE

SUMMARY MINUTES OF PARENT TEACHER MEETING FOR 3rd YEAR, HELD ON 17/04/2019 AT LECTURE HALL I, KMCT DENTAL COLLEGE

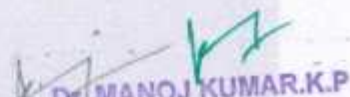
Members present:

1. Dr Manoj Kumar KP (Principal & HOD, OMFs)
2. Dr Auswaf Ahsan (HOD, Oral Medicine and Radiology)
3. Dr Ramesh (HOD, Conservative and Endodontics)
4. Dr Dhanya Muralidharan (HOD, Public Health Dentistry)
5. Dr Prathyusha (HOD, Pedodontics and Preventive dentistry)
6. Dr Sameera G Nath (Reader, Periodontics)
7. Dr Rajeesh (HOD, Oral Pathology)
8. Dr Binu Purushothman (HOD, Orthodontics)
9. Dr. sheejith (HOD, Prosthodontics)
10. Dr. Naseem K T (Reader, Orthodontics)
11. Dr. Swapna Honward (Reader, oral Pathology)

Agenda: Third Year-Parent teacher interactive session

- The meeting began at 10 am, with a silent prayer.
- Dr. Swapna Honward, Reader Oral Pathology, welcomed parents and students to the meeting.
- Principal, Dr Manoj Kumar K P addressed the gathering and highlighted the academic program of KMCT Dental College.
- The Batch co-ordinator Dr. Naseem K T presented the overall performance reports of all students and explain about arrangements made for special classes.
- Instructed to make use of these arrangements to clear examination with good results.
- Counselling arrangements have been done for weaker students.
- A motivation Session conducted by Miss Sisira Satheesan for the students and parents.
- Parents unanimously appreciated for the efforts of teachers and the co-ordinators.
- Parents requested to improve the quality of food in the canteen and add more recreation facilities to the students.
- The meeting concluded at 2:30 pm.




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KMCT DENTAL COLLEGE KOZHIKODE

Minutes of the Executive Committee Meeting of Parent Teachers Association
held on 15-03-2018 at the college auditorium

Members present:

S.NO.	NAME & ADDRESS	DESIGNATION	SIGNATURE
1.	DR MANOJ KUMAR KP	PATRON ✓	
2.	DR JOSEPH CC	PRESIDENT	
3.	DR MANOJ A	VICE PRESIDENT	
4.	DR NIZARDSIYO	SECRETARY ✓	
5.	DR MAYEESH RADHAKRISHNA	JOINT SECRETARY ✓	
6.	DR HARISH KUMAR V V	TREASURER ✓	
7.	DR SHEEJITH M	MEMBER ✓	
8.	DR AUSWAF AHSAN	MEMBER ✓	
9.	MRS SLIHARA	MEMBER ✓	
10.	MR HUSSAIN	MEMBER ✓	
11.	MR SUKUMARAN	MEMBER	
12.	MR RADHAKRISHNAN	MEMBER	
13.	DR ARUN PAUL	MEMBER (NSS PROGRAMME OFFICER)	

Dr Manoj Kumar K P, Principal of the KMCT Dental College chaired the meeting. Dr R K Nizaro Siyo, Vice Principal welcomed the gathering.



Dr. MANOJ KUMAR.K.P
Principal
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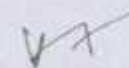
E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

1. Principal summarised the academic quality improvement plan to the members:
 - a. Academic quality assessment shall be done from I BDS students onwards.
 - b. Attendance percentage of any student shall be strictly monitored hence forth.
 - c. Minimum 80% attendance to be made mandatory to appear for the KUHS exams.
2. Parents who were members of the executive committee suggested:
 - a. To identify students with poor academic performance, seek help of professional psychologists (female), remedial classes etc were the suggestions proposed by the board members.
 - b. Formulate a council for help with teaching faculty also as members, introduce counselling sessions.
 - c. Career guidance class for interns on Personality development, Time management and practice management.
 - d. Health club, gym and other recreational facilities for students.
 - e. Qualified Physical trainer / instructor for involving students in sports activities.
 - f. Canteen inside the college.

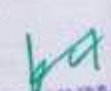
The meeting was adjourned after tea.

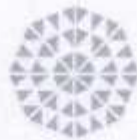
Copy to:

1. Director
2. Vice Principal
3. All department Heads
4. Academic council co ordinator
5. Office file


PRINCIPAL
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1. Principal detailed the actions implemented as per suggestions of the previous executive committee meeting held in march 2018:
 - a. Measures have been taken to conduct special coaching for students who are academically weak. Staff who are voluntarily willing to take classes have been identified for the duty.
 - b. A lady Psychologist has been appointed in the campus.
 - c. A physical instructor is also appointed.
2. Principal outlined that KMCT management aims to uphold the academic standards of undergraduate training also. Students who score KUHS ranks in UG and PG level shall be encouraged with scholarships. It has been proposed to award the rank holders as follows – to waive off the tuition fee for the academic year (%) : UG section – from 1st BDS to final year BDS : first rank(100%), second rank (50%) and third rank (25%). For PG section all the rank holders from this batch onwards shall be felicitated with gold medals: first rank (8 gm), second rank (6 gm) and third rank (4gm).
3. BDS admission is in process and classes are expected to commence on Wednesday, the 12th of Sep 2018. All committees like anti ragging committee, anti ragging cell etc shall be made active, and orientation classes to be planned accordingly.
4. Parents were informed that the staff in charges for all the students have been re shuffled. The revised list of batch in charges are as follows:
 - a. I BDS : Dr Mayeesh R & Dr Hiba Ummer
 - b. II BDS: Dr Ravi SV & Dr Roshy
 - c. III BDS : Dr Swapna Honwad & Dr Naseem KT
 - d. IV BDS Part I : Dr Dhanya M & Dr Ashir
 - e. IV BDS Part II : Dr Mariyum R & Dr Elsy Simon
 - f. Interns : Dr Harish Kumar VV & Dr Benny J
 - g. PG s: Dr Auwsaf Ahsan
5. Parents welcomed the actions implemented by the college management.
6. Parents have requested to install CCTV cameras at the students locker rooms to curtail the thefts of personal belongings.

The meeting was adjourned after tea.


PRINCIPAL

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5. Office file




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KMCT DENTAL COLLEGE KOZHIKODE

Minutes of the Executive Committee Meeting of Parent Teachers Association
held on 08-09-2018 at the college auditorium

Members present:

S.NO.	NAME & ADDRESS	DESIGNATION	SIGNATURE
1.	DR MANOJ KUMAR KP	PATRON	
2.	DR JOSEPH CC	PRESIDENT	
3.	DR MANOJ A	VICE PRESIDENT	
4.	DR NIZAROSIYO	SECRETARY	
5.	DR MAYEESH RADHAKRISHNA	JOINT SECRETARY	
6.	DR HARISH KUMAR V V	TREASURER	
7.	DR SHEEJITH M	MEMBER	
8.	DR AUSWAF AHSAN	MEMBER	
9.	MRS SUHARA	MEMBER	
10.	MR HUSSAIN	MEMBER	
11.	MR SUKUMARAN	MEMBER	
12.	MR RADHAKRISHNAN	MEMBER	
13.	DR ARUN PAUL	MEMBER (NSS PROGRAMME OFFICER)	

Dr Manoj Kumar K P, Principal of the KMCT Dental College chaired the meeting. Dr R
K Nizaro Siyo, Vice Principal welcomed the gathering.



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KMCT DENTAL COLLEGE KOZHIKODE

Minutes of the Annual General Body Meeting of Parent Teachers Association held at 10 am on
Thursday, the 21st December 2018 at the college auditorium.

Dr Manoj Kumar K P, Principal of the KMCT Dental College chaired the meeting. Dr R K Nizarosyo,
Vice Principal welcomed the gathering.

The following members are selected to the new PTA. (Let out the constitution of PTA as per the
University norms)

S.No	Name & Address	Designation	Signature
1	Dr. Manoj Kumar K P	Patron	
2	Dr. Joseph C.C (Parent)	President	
3	Dr. Narayan	Vice President	
4	Dr. Nizarosyo	Secretary	
5	Dr. Mayesh Radhakrishna	Joint Secretary	
6	Dr. Harish Kumar	Treasurer	
7	Dr. Sheeja	Member	
8	Dr. Ausaf Ahsan	Member	
9	Dr. Manoj A	Member	
10	HUSSAIN	Member	
11	Anilkumar	Member	
12	Radhakrishnan	Member	
13	Dr. Arun Paul (NSS Programme officer)	Member	

Parents requested to provide the following:

Transportation facility from different locations to the college for day scholars on payment basis.

A separate Canteen and cafeteria for the college in addition to the existing facilities.

Enhance the facilities of hostel and suggested residential programme.

Tuition facility to the below average students.

They have expressed their gratitude towards college management for the care and support.

The meeting approved the additional fees to the failure students as approved by the AFRC.

The HODs for all departments and faculties of medical departments were present and cleared their
doubts and questions of all parent. The following parents were presents. (list attached)

The meeting adjourned at 2pm

Dr. MANOJ KUMAR K.P
Principal
KMCT Dental College
Manassery, Mulkam





KMCT
DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

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KMCT Dental College

Manassery, Mukkom, Kozhikode

Parents Meeting First year BDS 2016-17 Batch

Date: 08/03/2017

Time: 10.30 am

Agenda:

1. Silent Prayer
2. Welcome Address – Dr. Mayeesh Radhakrishna (Dept: Of Oral Pathology)
3. Principal's Address – Dr. Pradeep Kumar .C
4. Chief Academic Administrator's Address – Dr. Nizaro Siyo.
5. Address by Dept: HOD / In Charge - Anatomy
6. Address by Dept: HOD / In Charge - Biochemistry
7. Address by Dept: HOD / In Charge - Physiology
8. Address by Dept: HOD / In Charge - DADH
9. Privilege to Parents.
10. Announcements
11. Vote of Thanks – Dr Swapna (Dept: Of Oral Pathology)




Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam