



KMCT
DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

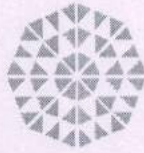
TO WHOM SO EVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.




Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT
DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

4.5.2

MAINTENANCE COMMITTEE MINUTES



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences
Recognised by Dental Council of India and Govt. of India
KMCT Medical College Campus, Mukkam, Kozhikode-673602
Phone: (0495)2292002, 2292004
E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2021)

Name of Meeting	Maintenance committee meeting
Date 10/12/2021	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Nithya, Sajith	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement gardening work in the hospital	Assigned to maintenance	processing	rajesh	Satisfactory
2	Requirement for repainting of hospital	Assigned to maintenance	processing	Rajesh	satisfactory
3	Repair of compressor unit	Assigned to electrical and biomedical	Done	Rajesh and sajith	Satisfactory
4	Reconstruction of kids playing area	Assigned to maintenance	Done	Rajesh	satisfactory
5	Requirement of Tobacco session in the hospital	Assigned to maintenance	processing	rajesh	Satisfactory
6	Requirement of RFID in Library	Assigned to IT	Done	Aswin	Satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of open gym	Assigned to maintenance	rajesh	To be completed in 2 month
2	Requirement of ultrasound scanning machine	Assigned to biomedical	Nithya and sajith	To be completed in 4 months
3	Reconstruction of front area of hospital	Assigned to maintenance	rajesh	urgent

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2021)

Name of Meeting	Maintenance committee meeting
Date 11/08/2021	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Nithya , Sajith	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of QAQC Certification of CBCT	Assigned to Biomedical	Done	Nithya and sajith	Satisfactory
2	Requirement for the service of mobile clinic	Assigned to biomedical	Done	Nithya and sajith	satisfactory
3	Requirement for reconstruction of new library	Assigned to maintenance	Done	Rajesh	Satisfactory
4	Make an awareness class about dental chairs for interns and pgs	Assigned to biomedical	Done	Nithya and sajith	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of gardening work in the hospital	Assigned to maintenance	rajesh	To be completed in 4 months
2	Requirement of repainting the hospital	Assigned to maintenance	Rajesh	Urgent
3	Repair of compressor unit	Assigned to electrical and biomedical	Sajith and rajesh	urgent
4	Reconstruction of kids playing area	Assigned to maintenance	Rajesh	urgent
5	Requirement of Tobacco session in hospital	Assigned to maintenance	Rajesh	To be completed I 4 months
6	Requirement of RFID in Library	Assigned to IT	Aswin	To be completed in 3 months

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2021)

Name of Meeting	Maintenance committee meeting
Date 12/04/2021	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Nithya , Sajith	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of dental chairs	Assigned to biomedical	Done	Nithya and Sajith	Satisfactory
2	Requirement of sanitization in the hospital	Assigned to maintenance	Done	Rajesh	satisfactory
3	Requirement for rechecking all dental chairs and other equipments	Assigned to biomedical	Done	Nithya and Sajith	Satisfactory
4	Repair works for electrical and plumbing in all dept	Assigned to maintenance	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

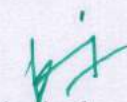
1. . Building, equipment, plumbing ,electrical,

SI No	Item	Description	In charge	Remarks
1	Requirement for QAQC certification for CBCT	Assigned to Bio medical	Nithya and Sajith	urgent
2	Requirement for the service of mobile clinic	Assigned to maintenance	Rajesh	Urgent
3	Requirement of reconstruction of new library	Assigned to maintenance	rajesh	To be completed in 4 months
4	Make an awareness class about dental chairs for interns and pgs	As discussed with AO, assigned to biomedical	Nithya and Sajith	urgent

Copy to

1. Director
2. Principal
3. Administrative office




Principal

Dr. MANOJ KUMAR.K.P.
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2020)

Name of Meeting	Maintenance committee meeting
Date 18/12/2020	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Nithya , Sajith	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of moodle software(LMS)	Assigned to IT	Done	Aswin	Satisfactory
2	Requirement of spare parts for construction of phantom head lab	Assigned to biomedical	Done	Nithya and Sajith	satisfactory
3	Requirement of server upgrade	Assigned to IT	Done	Aswin	Satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of dental chairs	Assigned to biomedical	Nithya and Sajith	To be completed in 3 months
2	Requirement of sanitization in the hospital	Assigned to maintenance	Rajesh	Urgent
3	Requirement for rechecking of all dental chairs and other equipments in all dept	Assigned to biomedical	Sajith and nithya	TO be completed in 3 months
4	Repair works for electrical and plumbing in all dept	Assigned to maintenance	Rajesh	To be completed in 3 months

Copy to

1. Director
2. Principal
3. Administrative office



Principal

DR. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mulkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

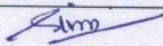
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2020)

Name of Meeting	Maintenance committee meeting
Date 9/04/2020	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Nithya	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of Academic software	Assigned to IT	Done	Aswin	Satisfactory
2	Requirement of CBCT machine in OMR dept	Assigned to biomedical	Done	Nithya	satisfactory
3	Requirement of new LIFT (2nos)	Assigned to maintenance	ongoing	Rajesh	Satisfactory

Present agenda:



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of moodle software(LMS)	Assigned to IT	Aswin	To be completed in 4 months
2	Requirement of spare parts for the construction of phantom head lab	Assigned to biomedical	Nithya	Urgent
3	Requirement of server upgrade	Assigned to IT	Aswin	urgent

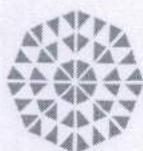
Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2019)

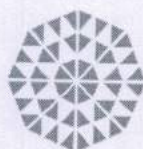
Name of Meeting	Maintenance committee meeting
Date 9/12/2019	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Nithya	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of online UPS System	Assigned to IT	Done	Aswin	Satisfactory
2	Reconstruction of building inside all dept	Assigned to maintenance	Done	Rajesh	satisfactory
3	Requirement of new dental chairs	As discussed with AO, Assigned to biomedical	Done	Nithya	Satisfactory
4	Requirement of electrical works for new upcoming dental chairs	Assigned to electrical	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

SI No	Item	Description	In charge	Remarks
1	Requirement of Academic software	Assigned to IT	Aswin	urgent
2	Requirement of CBCT machine in OMR dept	As discuss with AO, Assigned to biomedical	Nithya	To be completed in 3 months
3	Requirement of new LIFT(2nos)	Assigned to maintenance	Rajesh	urgent

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P

Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

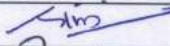
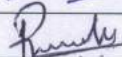
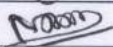
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2019)

Name of Meeting	Maintenance committee meeting
Date 10/08/2019	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh Michel , Nithya	Biomedical in charge	 
Aswin	IT incharge	
Rajesh	Electrical incharge	
mini	Cleaning incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of maintenance work in X-ray	Assigned to maintenance	Done	Rajesh	Satisfactory
2	Requirement of waste disposal system in hospital	Assigned to cleaning dept	Done	mini	satisfactory
3	Requirement of plumbing works for new upcoming chairs	Assigned to maintenance	Done	Rajesh	Satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences
Recognised by Dental Council of India and Govt. of India
KMCT Medical College Campus, Mukkam, Kozhikode-673602
Phone: (0495)2292002, 2292004
E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of online UPS System	Assigned to IT	Aswin	To be completed in 4 month
2	Reconstruction of building inside all dept	Assigned to maintenance	Rajesh	Urgent
3	Requirement of new dental chairs	As discussed with AO Assigned to biomedical	Rajesh Michel and Nithya	To be completed in 4 months
4	Requirement of electrical works for new upcoming dental chairs	Assigned to electrical	Rajesh	To be completed within 4 months

Copy to

1. Director
2. Principal
3. Administrative office




Principal

Dr. MANOJ KUMAR.K.P.
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

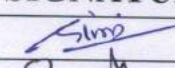
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2019)

Name of Meeting	Maintenance committee meeting
Date 8/04/2019	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel ,nithya	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of EMR Software	Assigned to IT	Done	Aswin	Satisfactory
2	Requirement of Laser unit	Assigned to biomedical	Done	Rajesh Michel and Nithya	satisfactory
3	Requirement of PSP Unit in conservative	Assigned to biomedical	Done	Rajesh Michel and Nithya	Satisfactory
4	Requirement of Air conditioner in various dept	Assigned to electrical	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of maintenance work in x-ray	Assigned to maintenance	rajesh	To be completed in 3 month
2	Requirement of waste disposal system in hospital	Assigned to cleaning dept	mini	To be implemented within 2 months
3	Requirement of plumbing works for new upcoming chairs	Assigned to maintenance	Rajesh	To be completed in 3 months

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P

Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2018)

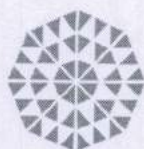
Name of Meeting	Maintenance committee meeting
Date 14/12/2018	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh Michel ,Nithya	Biomedical in charge	
Aswin	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of new chair and other equipments in national clinic	Assigned to biomedical	Done	Rajesh Michel and Nithya	Satisfactory
2	Requirement of light system in main reception	Assigned to electrical	Done	Rajesh	satisfactory
3	Requirement of centralized WIFI	Assigned to IT	Done	Aswin	Satisfactory
4	Repair works in public health department	Assigned to maintenance	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of EMR software	Assigned to IT	Aswin	To be completed in 4 month
2	Requirement of Laser unit	Assigned to biomedical	Rajesh Michel and Nithya	To be completed in 2 months
3	Requirement of PSP unit in conservative	Assigned to biomedical	Rajesh Michel and Nithya	To be completed in 3 months
4	Requirement of Air Conditioner in various dept	Assigned to electrical	Rajesh	urgent

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P

Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

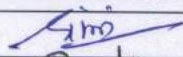
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2018)

Name of Meeting	Maintenance committee meeting
Date 15/08/2018	Venue Office

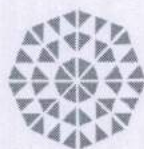
DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh Michel ,Nithya	Biomedical in charge	
Ashiqh	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Maintenance of Autoclave in all dept	Assigned to biomedical	Done	Rajesh Michel and Nithya	Satisfactory
2	Construction of Main reception	Assigned to maintenance	Done	Rajesh	satisfactory
3	Construction of new clinic in national hospital	Assigned to maintenance	Done	Rajesh	Satisfactory

Present agenda:



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of new chair and other equipments in national clinic	Assigned to biomedical	Rajesh Michel and nithya	To be completed in 3 month
2	Requirement of light system in main reception	Assigned to electrical	Rajesh	To be completed in 2 months
3	Requirement of centralized WIFI	Assigned to IT	Ashiqh	To be completed in 2 months
4	Repair works in public health department	As discussed with HOD, assigned to maintenance	Rajesh	urgent

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

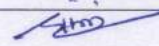
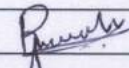
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2018)

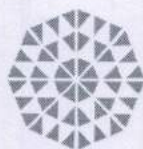
Name of Meeting	Maintenance committee meeting
Date 14/04/2018	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
Ashiqh	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Blockage of septic tank	Assigned to maintenance dept	Done	Rajesh	Satisfactory
2	Requirement of AMC of LIFT	Assigned to electrical	Done	Rajesh	satisfactory
3	Rechecking of all microscopes in oral pathology	Assigned to biomedical	Done	Rajesh michel	Satisfactory
4	Gas plant changing	Assigned to maintenance	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

SI No	Item	Description	In charge	Remarks
1	Maintenance of Autoclave in all dept	Assigned to Bio medical	Rajesh michel	To be completed in 1 month
2	Construction of main reception	Assigned to maintenance	Rajesh	Urgent
3	Construction of new clinic in national hospital	Assigned to maintenance	Rajesh	To be competed in 4 months

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mulkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

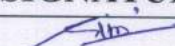
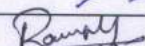
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2017)

Name of Meeting	Maintenance committee meeting
Date 8/12/2017	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
jerry	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of painting in dental college	Assigned to maintenance dept	Done	Rajesh	Satisfactory
2	Requirement of garden works in the hospital	Assigned to maintenance dept	Done	Rajesh	satisfactory
3	Repair of dental chairs in all dept	Assigned to biomedical	Done	Rajesh michel	Satisfactory

Present agenda:



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Blockage of septic tank	Assigned to maintenance	rajesh	To be completed in 1 weak
2	Requirement of AMC for LIFT	Assigned to electrical dept	Rajesh	Urgent
3	Rechecking of all microscopes in oral pathology	Assigned to biomedical	Rajesh michel	To be completed in 2 months
4	Gas plant changing	Assigned to maintenance	Rajesh	To be completed in 2 months

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mulkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2017)

Name of Meeting	Maintenance committee meeting
Date 11/08/2017	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
jerry	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of online UPS	Assigned to IT	Done	Ashiqh	Satisfactory
2	Repair of equipments in the mobile clinic	Assigned to biomedical I	Done	Rajesh Michel	satisfactory
3	Rechecking of non-functional equipments in all dept	Assigned to biomedical	Done	Rajesh michel	Satisfactory
4	Changing of compressor room	Assigned to electrical	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of painting in dental college	Assigned to maintenance	rajesh	To be completed in 3 month
2	Requirement of garden work in hospital	Assigned to maintenance	Rajesh	To be completed in 4 months
3	Repair of dental chairs in all department	Assigned to biomedical	Rajesh michel	To be completed in 1 month

Copy to

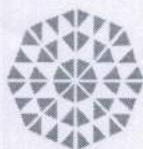
1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P

Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2017)

Name of Meeting	Maintenance committee meeting
Date 10/04/2017	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
jerry	IT incharge	
Rajesh	Electrical incharge	
mini	Cleaning incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of floor cleaning machine	Assigned to cleaning dept	Done	mini	Satisfactory
2	Reconstruction of phantom head lab	Assigned to biomedical and electrical	Done	Rajesh Michel and Rajesh	satisfactory
3	Requirement of new compressor unit	Assigned to electrical	Done	Rajesh	Satisfactory
4	Repair of electrical works in girls hostel	Assigned to electrical	Done	Rajesh	satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of online UPS	Assigned to IT	Ashiqh	To be completed in 2 months
2	Repair of equipments in mobile clinic	Assigned to biomedical	Rajesh michel	Urgent
3	Rechecking of non-functional equipments in all dept	Assigned to biomedical	Rajesh michel	To be completed in 1 month
4	Compressor room changing	Assigned to electrical	Rajesh	To be completed in 1 month

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P

Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

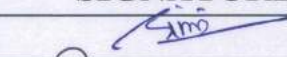
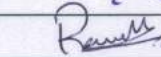
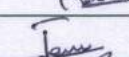
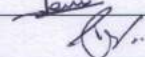
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2016)

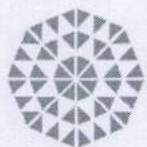
Name of Meeting	Maintenance committee meeting
Date 12/12/2016	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
Jerry	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Correption and dampness of equipments in conservative dept	Assigned to biomedical	Done	Rajesh michel	Satisfactory
2	Repair of audio and projector system in lecture hall	Assigned to IT	Done	Ashiqh	satisfactory
3	Take condemn list of old equipments	Assigned to biomedical	Done	Rajesh michel	Satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mulkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

SI No	Item	Description	In charge	Remarks
1	Requirement of floor cleaning machine	Assigned to cleaning dept	mini	urgent
2	Reconstruction of phantom head lab	Assigned to biomedical and electrical	Rajesh and rajesh michel	To be completed within 1 month
3	Requirement of new compressor unit	Assigned to electrical	rajesh	urgent
4	Repair of electrical works in girls hostel	Assigned to electrical	Rajesh	urgent

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mulkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

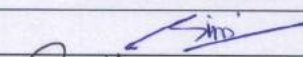
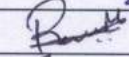
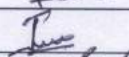
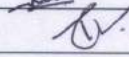
Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2016)

Name of Meeting	Maintenance committee meeting
Date 10/08/2016	Venue Office

DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
jerry	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Requirement of AMC/CMC for X ray machine	Assigned to biomedical	Done	Rajesh michel	Satisfactory
2	Water leakage (cooler)	Assigned to electrical	Done	Rajesh	satisfactory
3	Repair of gym equipments	Oiling and maintenance	Done	Rajesh	Satisfactory
4	Repair works in PHD	Almost competed	Done	Rajesh	Satisfactory



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Present agenda:

1. . Building, equipment, plumbing ,electrical,

Sl No	Item	Description	In charge	Remarks
1	Correption and dampness of equipments in concervative dept	Assigned to Bio medical	Rajesh michel	To be completed in 1 month
2	Repair of audio and projector system in lecture hall	Assigned to IT	Ashiqh	Urgent
3	Take condemn list of old equipments	Assigned to biomedical	Rajesh michel	To be completed in 2 weeks

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

Minutes of meeting (2016)

Name of Meeting	Maintenance committee meeting
Date 8/04/2016	Venue Office

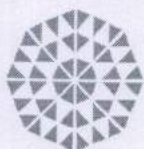
DETAILS OF TEAM MEMBERS

NAME	DESIGNATION	SIGNATURE
Sujatha S	Administrative Officer	
Rajesh michel	Biomedical in charge	
jerry	IT incharge	
Rajesh	Electrical incharge	

Review of previous meeting:

Sl No	Item	Description	Action taken	In charge	Remarks
1	Repair and maintains of compressor	Assigned to electrical	Done	Rajesh	Satisfactory
2	Repair and maintenance autoclave	Assigned to biomedical	Done	Rajesh	Working
3	Repair and maintenance of shuttle court	Painting of borders of the court	Done	Rajesh	Satisfactory
4	Repair works in Maxillofacial radiology	As per AERB norms	Done	Rajesh	Satisfactory

Present agenda:



KMCT DENTAL COLLEGE

Recognised Research Centre of Kerala University of Health Sciences

Recognised by Dental Council of India and Govt. of India

KMCT Medical College Campus, Mukkam, Kozhikode-673602

Phone: (0495)2292002, 2292004

E-mail: dental@kmct.edu.in, website: www.kmctdentalcollege.org

1. . Building, equipment, plumbing,electrical,

Sl No	Item	Description	In charge	Remarks
1	Requirement of amc/cmc for x-machine	Bio medical	Rajesh michel	To be completed in 1 month
2	Water leakage cooler	Check the pipe for leakage	Rajesh	Urgent
3	Repair of gym equipments	Oiling and maintenance	Rajesh	Completed in 2 weeks
4	Repair works in public health department	As discussed with HOD, Dept of PHD	Rajesh	Completed within 1 month

Copy to

1. Director
2. Principal
3. Administrative office



Principal

Dr. MANOJ KUMAR.K.P
Principal
KMCT Dental College
Manassery, Mukkam